



## MEETING ROOM RENTAL AGREEMENT

This agreement to rent the "meeting room" of the Golden Connections Community Center is made on (Enter Date) \_\_\_\_\_ by The Golden Connections Community Center, Inc. and (Enter Name) \_\_\_\_\_, who resides at (Enter Address) \_\_\_\_\_, (Phone #) \_\_\_\_\_, hereinafter called LESSEE, for a fee of \$15.00 an hour (including set-up time and clean-up time). A minimum rental fee of \$50 is required. If the meeting room kitchen is used, there will be an additional fee of \$50.00. A security deposit of \$200.00 is required and will be returned after the event if the building is left as it was found. If the facility is dirty or damaged, professional cleaners and/or repair services will be utilized to restore the premises to the condition prior to use by the LESSEE, the LESSEE will be charged for the services and the security deposit will be kept to cover administrative costs.

Rental Date: \_\_\_\_\_ Rental Time: From: \_\_\_\_\_ To: \_\_\_\_\_

Rental Purpose: \_\_\_\_\_

Total Amount of Payment Due : \_\_\_\_\_

Date Paid: \_\_\_\_\_ Method of Payment: \_\_\_\_\_

Payment Received By: \_\_\_\_\_

### AGREEMENT

1. GOLDEN CONNECTIONS COMMUNITY CENTER, INC., subject to the conditions, regulations, and rents herein and after set forth does rent unto LESSEE and LESSEE does hereby agree to rent and hold under the terms of said Agreement the premises known and described as follows: The Golden Connections Community Center Inc. "meeting room". Lessee expressly represents that he/she/it is familiar with the "meeting room" and the room is acceptable for the proposed activities.
2. LESSEES shall have use of the parking facilities upon the premises during the rental period.
3. LESSEE agrees that the LESSEE shall use said premises for only the purpose and during the time stated on the rental agreement and regulations contract. If the premise is used for more then the agreed upon time, additional rent will be charged in hourly increments. If LESSEE needs time to decorate, this time is counted as rental time.
4. Rental fees must be paid in full at the time the reservation is made. A security deposit is required and will be returned after the event. If LESSEE cancels within one month of the stated time of rental, 1/2 of the rental fee will be kept, except if the cancellation is due to weather conditions, such as snow etc. If the LESSEE cancels **before** one month of the state time of rental there will be a \$10.00 administrative fee and the rest of the rental fee will be returned.

**INDEMNIFICATION AND HOLD HARMLESS AGREEMENT**

**Property Address:**                    **20 Gotham Place, Red Lion, PA 17356**

We, the undersigned LESSEE, in consideration for being allowed to rent the aforementioned premises, agree to hold harmless the following:

**Golden Connections Community Center, its directors, employees, agents, successors, assigns, clients or attorney, collectively the “Indemnified Party”**, from and against any and all claims, demands, causes of action, losses, damages, liabilities, costs and expenses asserted against or incurred by the Indemnified Party by reason of or arising out of the rental and usage of the property know as 20C Gotham Place, Red Lion, PA 17356.

It is further understood and agreed that should we or any of our invitees sustain any injuries, damages to or loss of personal property during the course of our rental of the aforementioned property, that we are doing so at our own risk and we will be solely responsible for any such injuries, damages to or loss of personal property and will indemnify, defend, save and hold harmless, The Golden Connections Community Center, Inc., its directors, employees, agents, successors, assigns, clients or attorneys.

It is further understood that this Agreement is in addition to, and does not alter in any way, the terms and provisions of our rental agreement.

Do you currently possess Home Owners Insurance:     Yes                     No

(Enter Date): \_\_\_\_\_ (LESSEE Signature): \_\_\_\_\_

(LESSEE Print Name) : \_\_\_\_\_

